

Data Security Policy



Coaching Your Growth
Hosted by First Responder Coaching

At the Coaching Your Growth Conference, we are committed to protecting the privacy and security of your personal information. This Data Security Policy outlines the measures we take to ensure confidentiality, integrity, and availability of your data.

Data Collection

We collect only the necessary personal information required for conference participation and related activities. This may include your name, contact information, payment details, and any other relevant information. Sensitive personal information will not be collected unless explicitly required and with your informed consent. We ensure transparency in our data collection practices, providing clear information on what data is collected and the purpose thereof.

Legal Basis for Processing

We process your personal information based on the following legal grounds:

- **Consent:** Where you have given explicit consent for the processing of your personal data.
- **Contract:** Where the processing is necessary for the performance of a contract to which you are a party.
- **Legal Obligation:** Where processing is necessary for compliance with a legal obligation to which we are subject.
- **Legitimate Interests:** Where processing is necessary for our legitimate interests, provided these are not overridden by your interests or fundamental rights.

Data Use

Personal information collected is used solely to organize and manage the conference, providing you with relevant information and enhancing your conference experience.

We do not share your personal information with third parties without your consent except as required by law as necessary to facilitate conference-related services.

Data Protection

We implement appropriate technical and organizational measures to safeguard your personal information against unauthorized access, disclosure, alteration, or destruction. These measures include but are not limited to:

- Encryption of data both in transit and at rest.
- Access controls restrict data access to authorized personnel only.
- Secure data storage solutions.
- Regular security audits and vulnerability assessments.

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Data Access and Sharing

Access to your personal information is restricted to authorized personnel who need it to perform their duties related to the conference.

We may share your personal information with trusted third-party service providers who assist us in conference operations such as payment processors, email communication services, and venue operators. These providers are obligated to protect your information in accordance with our policies.

Data Retention

We retain your personal information only for as long as necessary to fulfill the purposes for which it was collected, comply with legal obligations, resolve disputes, and enforce our agreements.

Once your personal information is no longer needed, we will securely delete or anonymize it.

Your Rights

You have the following rights regarding your personal information:

- **Right to Access:** You can request a copy of the personal data we hold about you.
- **Right to Rectification:** You can request correction of any inaccurate or incomplete personal data.
- **Right to Erasure:** You can request deletion of your personal data under certain circumstances.
- **Right to Restrict Processing:** You can request that we restrict the processing of your personal data under certain conditions.
- **Right to Data Portability:** You can request to receive your personal data in a structured, commonly used, and machine-readable format and have the right to transmit that data to another controller.
- **Right to Object:** You can object to the processing of your personal data based on legitimate interests, direct marketing, or processing for research/statistical purposes.

To exercise these rights or if you have any questions about our data security practices, please contact us at coachingyourgrowth@1strespondercoaching.org.

Amendments

We reserve the right to amend this Data Security Policy at any time. Any changes will be communicated promptly, and the updated policy will be posted on our website.

By registering for and attending the Coaching Your Growth Conference, you acknowledge that you have read, understood, and agree to this Data Security Policy.